

FOLLETT SOFTWARE · FACILITIES

When your facilities director retires, does the knowledge leave with them?

An on-site asset survey turns one person's institutional knowledge into a photo-backed, exportable record the district keeps — and it works with the products you already have.

 NO WORK ORDERS SUBSCRIPTION REQUIRED TO START

“Every time someone leaves, the institutional knowledge walks out with them.”

The buildings live in one person's head — which valve to hit, which unit is on borrowed time. When they retire, a retirement stops being a staffing event and becomes a data-loss event.



MOST DISTRICTS ARE ALREADY EXPOSED

The knowledge gap is the national baseline

1 in 3

Districts hadn't done a facilities condition assessment in the prior 10 years.

U.S. GAO, 2020

4 in 10

Public schools have no long-term facility plan for operations.

ASCE, 2021

20%

Of schools don't even know the construction year of their main instructional building.

ASCE INFRASTRUCTURE REPORT CARD, 2025

With school buildings averaging ~40 years old and a national K-12 facilities funding gap near \$85 billion, there's no budget cushion for surprises — and no room to lose the person who saw them coming.



HOW IT WORKS

From a walkthrough to a record the district owns

1

On-site survey

Our team walks your buildings and captures every major asset — HVAC, boilers, emergency lighting, motors, controls — right where it lives.

2

Interactive drawings + photos

Click into each building and view a photo of every asset — so staff can see make, model, and serial without manually typing every tag into a spreadsheet.

3

Exportable asset list

An exportable list of every surveyed asset — in a working Excel file and a clean, board-ready version.

4

A record the district keeps

A durable baseline a successor inherits on day one — with structured fields you can export for review, planning, and potential use in another work-order system later.

→ One survey turns what your team knows into a record the district owns.



WHY THE RECORD MATTERS

What good asset data supports

5–20%

Lower energy bills

Well-run operations cut energy use with no major capital — concentrated in HVAC, lighting, and motors.

U.S. DOE FEMP

Inspection-ready

Documentation you can prove

A documented, photo-backed asset record keeps you ready to answer questions during inspections and audits.

Fewer surprises

Know before you're caught

Knowing what you own and where it is means fewer unknowns — preserved instructional time, lower liability risk, and a community that never has to notice.



WORKS WITH WHAT YOU HAVE

No new platform required

- 

Interactive building drawings you can click into and zoom down
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An exportable asset list a successor can pick up on day one
- 

A baseline you own — export it for potential use in a work-order system later
- 

A photo of every asset — make, model, and serial tag
- 

A clear view of what you own across every building
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Knowledge that stays when experienced staff move on

Don't let your best documentation walk out the door.

One service.
A complete asset record.
Documentation you can take to the board.

Schedule your asset survey consultation. >>